

INCORPORATED VILLAGE OF ISLAND PARK  
127 LONG BEACH ROAD  
ISLAND PARK, N.Y. 11558  
TEL: 516-431-0600 FAX: 516-431-0436

## **COMPLAINT FORM**

LOCATION OF COMPLAINT: \_\_\_\_\_

NAME OF PROPERTY OWNER (IF KNOWN): \_\_\_\_\_

ADDRESS OF PROPERTY OWNER (IF DIFFERENT): \_\_\_\_\_

NAME OF COMPLAINANT: \_\_\_\_\_

ADDRESS OF COMPLAINANT: \_\_\_\_\_

CONTACT INFORMATION (PHONE OR EMAIL): \_\_\_\_\_

### **NATURE OF COMPLAINT (CHECK ALL THAT APPLY)**

- |                                                                               |                                                           |
|-------------------------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Illegal Apartment/Rental/Over Occupancy              | <input type="checkbox"/> Unregistered Vehicle on property |
| <input type="checkbox"/> Performing construction without a permit             | <input type="checkbox"/> Commercial Vehicle on property   |
| <input type="checkbox"/> Performing plumbing without a permit                 | <input type="checkbox"/> Vehicle parked on lawn           |
| <input type="checkbox"/> Structure without a permit (fence, pool, shed, etc.) | <input type="checkbox"/> Sidewalk in disrepair            |
| <input type="checkbox"/> Property Maintenance (overgrowth, debris, etc.)      | <input type="checkbox"/> Unsafe condition                 |
| <input type="checkbox"/> Other (Describe): _____                              |                                                           |

(FOR OFFICIAL USE ONLY)

DATE RECEIVED: \_\_\_\_\_ TIME: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

RECEIVED VIA: ☐PHONE ☐E-MAIL ☐POSTAL MAIL ☐FILED IN-PERSON

WHITE: VILLAGE HALL OFFICE

YELLOW: CASE FILE

PINK: COMPLAINANT